

**INFORMATION TECHNOLOGY ANALYST**

Name \_\_\_\_\_

This Supplemental Application gives you the opportunity to provide the District with specific, detailed information about your experience and skills. Meeting the minimum qualifications for this position does not guarantee that you will be selected for further consideration. Only those individuals found to be most qualified will be invited to participate in the oral interview. Therefore, it is to your advantage to complete this portion of the application thoroughly and accurately.

**INSTRUCTIONS:**

Completion of the Supplemental Application is required by the final filing date. **Applicants who do not submit a completed Supplemental Application may be eliminated from the selection process.**

Submit your answers to the questions on the following page on 8½" x 11" white paper. Type or write legibly. Limit your responses to no more than one page per question. Attach your answers to this completed cover sheet.

For each question, identify the employer(s) with whom you obtained your experience, and supply the name and telephone number of a supervisor or manager who can verify your experience.

A resume may be submitted with your application materials, but will not be accepted in place of the Employment Application and this Supplemental Application.

**Omitted information cannot be considered or assumed.**

I hereby certify that the information provided in this Supplemental Application is true and correct to the best of my knowledge. I understand that any misrepresentation or falsification of information may result in my failure to receive an offer of employment, or if I am hired, may result in discharge from employment. I agree that any of the statements I have made herein may be verified by Westlands Water District.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date Signed

1. Describe in detail your experience in and knowledge of designing and managing databases. Include specific examples of policies you implemented, improvements you tested and recommended, and procedures you used to maintain the security and integrity of data sources.
2. Describe your experience in systems analysis studies and defining, designing, installing, and maintaining computer systems. Be specific as to the type of computer systems you have experience working with.
3. Describe your experience configuring, installing, and maintaining network hardware, routers, and access lists, network firewalls, gateways, servers, and related systems.
4. Describe how your organizational skills have helped you in project management, teamwork, and interaction with staff and vendors.